

**CENTER MORICHES UNION FREE SCHOOL DISTRICT  
CONSTRUCTION CONTRACTS BIDDING AND AWARDS  
(Replaces Policy FEF)**

Upon approval of working drawings and specifications by the Board and state agencies, the Board shall solicit bids to be submitted on or before a specified time. Each bid will be accompanied by a certified check or a bank draft in the State of New York in the amount of 5% or a bidder's bid bond in the amount of 10% of the total bid. The advertisement shall state that the Board reserves the right to reject any or all bids and to readvertise the project, if necessary.

The architect shall take the responsibility for preparing the advertisements, bid forms, bid bond forms, performance and payment bonds, and forms of agreement between the Board and the successful bidder(s). Upon receipt of bids, they will be opened publicly and entered upon the minutes of the Board. The architect shall assist the Board and the Center Moriches School District personnel in analyzing the bids. The architect's advice on awarding the contract is of particular value with respect to legal aspects of contract provisions which regulate alterations, extras, nonperformance, damages, and security bonds.

Adoption Date: January 23, 1980

Revised Date: September 13, 2017